

### 3. Forming Partnerships

#### Defining System Roles and Responsibilities Worksheet

**Directions:** Look at the roles and responsibilities in the chart below. Mark an “R” for overall *responsibility*, “I” for *implementation* and “S” for *support* to indicate who does each in your jurisdiction. Add these notations for as many as apply.

Role / Actor	Program	Partner	Central IT	Vendor	Other	Notes
Development and management of data sharing agreements						
Vendor contract management						
Licensing						
System development or enhancements						
System testing						
Application hosting and data storage						
Ad hoc reporting						



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Role Actor	Program	Partner	Central IT	Vendor	Other	Notes
Security and disaster recovery						